

*Adm-12.2*  
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DDS&T-3288-72

22 NOV 1972

MEMORANDUM FOR: Director of Special Activities  
Director of Research and Development  
Director of ELINT  
Director of Scientific Intelligence  
Director of Computer Services  
Director of Foreign Missile & Space Analysis Center  
Director of Special Projects

STATINTL

[Redacted]  
Chief, Special Projects Staff

SUBJECT: Third Quarter FY 1973 Review and Forecast

1. The subject meetings have been scheduled with the Deputy Director, Science and Technology as follows:

OCS	19 December 1972	1000-1045 Hours
OSA	19 December 1972	1100-1200 Hours
OSP	19 December 1972	1430-1600 Hours
SPS	20 December 1972	1000-1030 Hours
[Redacted]	20 December 1972	1030-1100 Hours
OSI	20 December 1972	1100-1130 Hours
FMSAC	20 December 1972	1130-1200 Hours
ORD	21 December 1972	1000-1200 Hours
OEL	21 December 1972	1430-1600 Hours

STATINTL

2. All meetings are scheduled to convene in the DD/S&T Management Information Center (6-E-6103), unless the office participation will entail more than five people. Should you anticipate exceeding this number, please contact this office so that we can arrange for the larger conference room. Recognizing the value of your time, as well as that of the Deputy Director, we request every effort be made to keep your presentation within the time scheduled.

3. If you employ viewgraph slides in your meeting, we request xerox copies of the information for inclusion with the memorandum for the

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FILE COPY**

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record. This memorandum has assumed added importance with the inception of the new contract approval guidelines, and it should reflect the meeting as completely as possible.

4. CIS input, where applicable, is due into the Management Support Branch/Comptroller no later than COB 13 December 1972. Any questions on the input should be directed to [redacted] on extension [redacted]

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[redacted]  
Comptroller  
Directorate of  
Science and Technology

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